

## Fuel guarantee application form

### Consent to processing of personal information

I/We consent that the personal information provided by the potential policyholder / policyholder or its representatives in terms of this insurance application:

1. Will be shared with the relevant Fuel Supplier for the purposes of confirming cover and for continuous insurance underwriting purposes.
2. Will be used by the insurer, its employees and agents for the purposes of regulatory compliance to the various Legal Categories as stipulated in the Company's Information Manual.
3. Will be used by the insurer, its employees and agents for the provision of policy benefits in terms of the insurance contract; and
4. Will be stored in a shared database and used to underwrite policies and assess risks fairly; and
5. May be verified against legally recognised sources or databases (including credit bureaus).

### Service Station

Service station trading name	
Legal entity name (Pty Ltd or CC)	
Legal entity registration number	
Postal address	
Physical address	
Principle dealer/s full name	
Identity number	Cellphone
Telephone (w)	Fax
Email	

Fuel company / Brand	Region
Business / Network manager	
Contact number	Fax
Value of guarantee required R	Effective date
Date when dealer first commenced trading on site	
Period of operating lease / franchise agreement remaining	
Which bank is the business account at?	Account number
Do you currently have a bank / other guarantee? Yes	No If so, value? R
Have you had any fuel or rental debits returned in the last 6 months? Yes	No
Do you have a loan for the business? Yes	No Amount of loan R
Where is the loan from?	Balance R
If you have a loan, what are the monthly instalments? R	
Who owns the property on which the service station is located?	
What is your average monthly operating expenses? R	
Please provide audited / reviewed financial statements for the last financial year and the last 3 months' management accounts.	
Have you ever committed any acts of fraud or been declared insolvent? Yes	No
What other business interests do you have?	
Do you have any outstanding amounts due to the Fuel Company? Yes	No
If "yes" to question above, please clarify the debt and the nature of debt	

## Site performance declaration

Last 6 months trading - 1st column being the latest month

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Petrol – litres						
Petrol – Rands						
Diesel – litres						
Diesel – Rands						
Diesel Club						
Diesel – litres						
Diesel – Rands						
Diesel Club						

Please attach proof from supplier. If you are a new owner / new site, please provide projections for the next 12 months:

Other (ex Vat)	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Avg GP%
Shop							
Lubes							
Fast Food							
Other (Airtime)							
Other							

Is your shop a franchised shop i.e. Quickshop, StarMart, BP Express etc? Yes No

Contact number Fax

Do you have any DEBTORS? Yes No Deposits held

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Debtors						

Are the deposits held in a separate bank account? Yes No

Do you have a bank overdraft facility? Yes No Overdraft limit R

Do you have access to a bank overdraft facility?      Yes      No      If so, value? R						
BANK ACC	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6
Lowest balance						
** worst balance in past 6 months. Kindly furnish last 6 months bank statements.						
Do you have short term insurance - Commercial?      Yes      No						
Who is your current insurer (eg. Hollard, SA Eagle, M&F)?						
Who is your current insurance broker?						
Do you have sufficient cash cover in your insurance?      Yes      No						
What are your current limits - week days and Mondays?						
Do you use cash-in-transit services?      Yes      No						
If so, which company?      How many days do they collect?						
If existing retailer / owner, has the site ever been robbed?      Yes      No						
Please note that Short-Term Insurance is a requirement. Should you wish to receive a quotation from Garagesure please contact Yolandé Smit on 011 791 6602. Alternatively your broker can advise you on other short term insurance providers.						

### Stock / Bank Account (existing retailer)

What is your average bank balance when you have full tanks i.e. balance after payment of fuel delivery? R
What is your average fuel stock level?
What is your average dry stock level?
How many times a week do you receive fuel?
What is the average value of the fuel drop?

Should Garagesure Consultants and Acceptances undertake to provide a guarantee it is conditional upon the following terms being fulfilled/documentation being provided:

### Existing Retailers

1. Copy of valid Commercial insurance policy
2. Copy of most recent audited / reviewed financial statements and last 3 months' management accounts
3. Last 6 months' bank statements
4. Proof of past 6 months' fuel turnover (liters pumped)

5. Copy of DME license
6. Written trade reference from oil company confirming that fuel account is in good standing
7. Valid Tax Clearance Certificate
8. Copy of CIPC Company Registration document
9. List of personal assets & liabilities for all listed directors/members
10. Proof of residential address (all listed directors/members)
11. Proof of business address
12. Copies of ID documents for each listed director / member and if married in community of property, copy of spouse's ID

### New Retailers

1. 12 month's projections
2. Business Plan
3. Copy of CIPC Company Registration document
4. Copy of DME license
5. List of personal assets & liabilities for all listed directors/members
6. Proof of residential address (all listed directors/members)
7. Proof of business address
8. Copies of ID documents for each listed director / member and if married in community of property, copy of spouse's ID

A signed Suretyship by the operating entity (will be prepared and provided upon approval of the guarantee). A signed personal Suretyship by the principal dealer / Franchisee (will be prepared and provided upon approval of the guarantee).

### Declaration

I/We warrant the truth of the answers to the below questions and I/we declare that no information has been withheld.

Signed at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature